

Agenda

Resources Committee - Monday, 10th June 2024 at 12:00pm

22.1 Welcome & Apologies

For Information

22.2 Conflict of Interest Declarations/Declarations of Any Other Business

For Noting

22.3 Draft Minutes from the Resources Committee Meeting held on 13 February 2024

For Approval

Report 1 **Matters Arising - Finance Matters - verbal report**

For Information

22.4 Finance Management Report

RESOURCES - FINANCE - Mr P McKeown, Finance Director

Report 1 **Tenders Issued Report**

For Information

Report 2 **Estates Update Report**

For Information

Report 3 **Business Support Centre Update Report**

For Information

Report 4 **Management Accounts for 9 Months to 30 April 2024**

For Information

Report 5 **Budget 2024/25**

For Approval

Report 6 **Prompt Payment - verbal report**

For Noting

22.5 Correspondence - Finance

For Information

Report 1 DfE Correspondence to NIFON Reps 15 May 2024

For Information

NIFON - NI Finance Officers' Network

22.6 Committee Chair's Business - Finance

Report 1 Internal Audit Review - Part-time Lecturer Payments May 2024

For Information

22.7 Any Other Business - Finance matters

RESOURCES - STAFFING - Ms S Kelly, HR Manager

22.8 Matters Arising - Staffing - Draft Minutes of the Resources Committee Meeting held on 13 February 2024

For Information

22.9 HR Services Management Report - Ms S Kelly, HR Manager

For Information

Report 1 Recruitment Update Report

For Information

Report 2 Staff Development Update

For Information

Report 3 Health & Wellbeing Strategy 2021-2024 and Action Plan Review Year 3, 2023-24

For Information

Report 4 Human Resource Business Plan Update 2023-24

For Information

Report 5 Equality, Data Monitoring Review 2023/24

For Information

Report 5.1 Fair Employment Monitoring Return as at 01/01/24

For Information

22.10 Correspondence - Staffing

Committee Chair's Business - Mrs D Creevy

Report 1 Code of Conduct

For Approval

Report 1.1 DoF Code of Conduct for Board Members of Public Bodies (NI) Guidance (FD DFP) 04/14
For Information

Report 1.2 Amendments to the Code of Conduct
For Noting

Report 2 Internal Audit Review - Summary of Recommendations - Learning & Development February 2024
For Information

Report 3 Internal Audit Review - Part-time Lecturer Payments
For Information

22.12 Any Other Business - Staffing matters

For Information

CLIENT SERVICES - Ms G Moss, Head of Client Services

22.13 Client Services

Report 1 Equality Report
For Information

Report 2 Data Protection/Compliance Report
For Information

22.14 Schedule of Committee Meetings 2024/25

For Noting

22.15 Reserved Business

Date of next meeting - 11 September 2024